

**The University of Sheffield  
Department of Computer Science**

**Staff Student Liaison Committee Meeting  
Wednesday 24 May 2006, 2:00pm, G22**

**Minutes**

**Present:**

Julian Briggs (Director of IT), Zoë Fletcher (Dept Admin), James Gregory (Level 1, SE), Mark Hepple (Director of Teaching), Mike Holcombe (chair), Steve Maddock (Level 2 Tutor), Ricky Barefield (Level 3 CS), Tony Chilton (Chief Technician), Sara North (minutes), Tony Cowling .....

**Apologies:** Matthew Nicolas and Computer Science Society

**1. Introduction and Apologies**

The Chair welcomed those present.

**2. Matters arising from the last meeting**

It appears that students find our website confusing and difficult to navigate. Also the old home page [www.dcs.shef.ac.uk](http://www.dcs.shef.ac.uk) should be automatically redirected to [www.shef.ac.uk/dcs](http://www.shef.ac.uk/dcs). – No feedback from this as George not present, pick up at next meeting.

**Action George**

Zoe clarified that Student Evaluation forms are to be shorter next year and updated committee on the progress of the Student Evaluation Forms for this semester, she is still processing the results and should shortly be ready for the students and academics to review.

**Action Zoe**

Autumn Semesters Students Evaluation forms are being commented on by the course tutors and the results should be feedback through SSLCOM once collated.

**Action Sara**

Confirmed that room G007 is available for student to use as a study room and it is partitioned into 3 sections for privacy.

Mike confirmed he has been providing his Computer magazines for student use.

Julian confirmed that he is in process of dealing with single log in name and password for students and he has scheduled this to happen at the beginning of the next academic year.

### **3. Issues Relating to Learning and Teaching in DCS**

Mike confirms that the new sponsor for the Software Hut is Eccenture.

IBM are providing training for students, main area to help students in communicating with their clients.

### **4. Union Matters**

No matters to discuss.

### **5. Report From Computer Science Society**

No matters to discuss

### **6. Any Other Business**

Ricky Barefield asked about strike(action short of a strike) and would it affect dissertation marking, staff unable to provide any information as union discussion still ongoing.

### **7. Date of Next Meeting**

Oct/Nov 2006