## SSLCOM actions from 12 December 2012 meeting

ltem number on minutes	Issue noted (see minutes for full details)	Action	Person responsible
2	Student representatives had some good ideas about working in groups and some suggested a groups skills session would be a good idea	MPS to take comments to TeachCom	MPS
3.1.1	Students are unclear on what they are getting marked for on COM1005 assignments – they are unsure how to improve from the comments given	MPS to forward comments onto course lecturer	MPS
3.2.1	Some students feel much of the content in COM2002 was covered in COM1002. They suggested it would be good for lecturers to know how modules link up	MPS to take comments to TeachCom	MPS
3.3.1 COM3502	Students felt there was too much content for a 10 credit module for COM3502. The introductory assignment had too much time assigned to it and students really struggled with the second assignment. They felt the demonstrator could not help as they didn't understand the assignment and that one demonstrator is not enough	MPS to forward comments onto course lecturer	MPS
3.3.1 COM3310	Some students felt the assignment could be more clearly defined and reported that there was some confusion over the submission procedure	MPS to forward to academic responsible for module (Neil Lawrence)	MPS
3.3.2	Students taking computer science and maths feel they get a lot of job related emails and would like them to be easier to spot	KMR to liaise with the departmental careers liaison officer to see if it would be possible to put a common tag at the start of the subject line for all such emails	KMR
3.3.3	Some students have had trouble using the iSheffield App for Android devices	MPS to forward problem onto CiCS	MPS
3.4.1	Some students are concerned with the difficulty level of COM4502 and COM4509 due to complexity of involved mathematics and the availability of material to follow while working on assignments	MPS to forward comments onto lecturer	MPS
3.4.2	Students are really please with COM4510	MPS to forward positive comments onto lecturer	MPS
4	LMB and SB both volunteered to be student chair (JM stood down from the position).	KMR to set up a vote for the new student chair	KMR
4	No PG reps were interested in being the Faculty Representatives	MPS to find out what being a Faculty Rep entails	MPS
5	Ways to improve NSS scored were discussed	RMS/MPS to take comments and questions to TeachCOM	RMS/MPS
6	The library are offering courses on how to write reports and projects and students are interested in these.	MPS to reply to the email from the library services saying students are interested	MPS